

**MECHANICAL PERMIT APPLICATION**

PERMIT NO: \_\_\_\_\_

**Jeff Wroblewski**  
**2433 W 13 Mile Rd**  
**Bitely, MI 49309**  
**231 250-9750**

**for**  
**LILLEY TOWNSHIP**  
**NEWAYGO COUNTY**

DATE \_\_\_\_\_

Authority: P.A. 230 of 1972, As Amended  
 Completion: Mandatory to obtain Permit  
 Penalty: Permit cannot be issued

**I. JOB LOCATION**

Name of owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
Street Address & Job Location (Street No. and Name)	City/Village	Township	County

**II. CONTRACTOR/HOMEOWNER INFORMATION**

<input type="checkbox"/> Contractor	Name	State License Number	Expiration Date
<input type="checkbox"/> Homeowner			
Address (Street No. and Name)		State Registration Number	Local Licensing Jurisdiction
City	State	Zip Code	Expiration Date
Telephone Number	Social Security Number	Federal Employer ID Number (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

**III. TYPE OF JOB**

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Set up (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

**IV. PLAN REVIEW REQUIRED**

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one-and two family dwellings when the input rating of the building heating/cooling system exceeds 375,000 Btu's

What is the input rating of the heating system in this building? \_\_\_\_\_

What is the building size in square feet? \_\_\_\_\_

**Have plans been submitted?** YES  NO  NOT REQUIRED

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**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. Except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

**V. APPLICANT SIGNATURE**

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
Signature of Licensee or Homeowner (Homeowner signature Indicates compliance with Section VI, Homeowner Affidavit)	Date
<b>X</b>	

**VI. HOMEOWNER AFFIDAVIT**

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed; covered up, or put into operation until it has been Inspected and Approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**COMPLETE APPLICATION ON BACK SIDE**

**CALL FOR INSPECTIONS**

Tom Story  
 Ph: 231-730-6776

Date Insp. \_\_\_\_\_

Called In \_\_\_\_\_

Need number of permit when you call:

**VII FEE CLARIFICATIONS – ITEM #2, RESIDENTIAL HEATING SYSTEM**

This item is used for the installation of a heating system in a new residential structure. Items# 10, Gas Piping and #18, Duct, SHOULD NOT BE CHARGED. Replacement systems should be itemized

**VIII. FEE CHART-** Enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL		FEE	#ITEMS	TOTAL
1. APPLICATION FEE	\$50.00	1	\$50.00	18. Feeders-Bus Ducts, etc. – per 50'	\$10 /ft.		
2. Residential heating System (Includes duct & pipe)	\$50.00			19. Mobile Home Park Site (see reverse)	\$10.00		
3. Gas/Oil Burning Equipment New and/or Conversion Units	\$30.00			Air Handlers/Heat Wheels	\$20.00		
4. Residential Boiler	\$30.00			20. Under 10,000 CFM	\$60.00		
5. Water Heater	\$ 5.00			21. Over 10,000 CFM			
6. Flue/Vent Damper	\$ 5.00			22. Commercial Hoods	\$15.00		
7. Solid Fuel Equip (incl. Changes) <input type="checkbox"/> Gas Burning Fireplace	\$30.00			23. Heat Recovery Units	\$10.00		
8. Chimney, Factory Built installed separately	\$25.00			24. V A V Boxes	\$10.00		
9. Solar, set of 3 panels (includes piping)	\$20.00			25. Unit Ventilators	\$10.00		
10. Gas Piping; each opening- new installation	\$ 5.00			26. Unit Heaters (Terminal Units)	\$15.00		
11. Air Conditioning (includes split sys.)	\$30.00			27. Fire Suppression/Protection -minimum \$20.00	\$.75/ per head		
12. Heat Pumps; Complete Residential	\$30.00			28. Evaporator Coils	\$30.00		
13. Bath & Kitchen exhaust Tanks	\$ 5.00			29. Refrigeration (Split System)	\$30.00		
14. Aboveground	\$20.00			30. Chiller	\$30.00		
15. Underground	\$25.00			31. Cooling Towers	\$30.00		
16. Humidifiers	\$10.00			32. Compressor	\$30.00		
17. Piping – minimum \$25.00	\$.05/ft.			33. Special/Safety Insp. (includes cert. fee)	\$45.00		
				34. Additional Inspection	\$30.00		
				35. INSPECTION	\$50.00	1	\$50.00
				36. Certification Fee	\$10.00		

**TOTAL FEES**

Make check payable to Lilley Township

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**MAP/DIRECTIONS**

GENERAL: Mechanical work shall not be started until the application for permit Has been filed. All installations shall be in conformance with the Mechanical Code. Nor work shall be concealed until it has been inspected.  
When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

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EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 12 months after issuance of the permit or if the authorized work is suspended or abandoned for a period of 12 months after the time of commencing the work.  
A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 12 MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

After 1 (One) year a new permit must be issued for any continued or new work done.