

Lilley Township Board

Resolutions of Guidelines for Applicants Requesting Consideration for Poverty Exemptions.

Resolution 2024-5

At a regular meeting of May 13, 2024, the Lilley Township Board, Bitley Michigan held at 10767 N Prospect at 7:00pm adopted the following amendments to the Poverty Exemption Resolution.

BY LAW BOARD OF REVIEW MEETINGS AND INFORMATION DISCUSSED ARE OPEN TO THE PUBLIC. DOCUMENTATION SUBMITTED TO THE BOARD OF REVIEW OR THE ASSESSOR IS SUBJECT TO THE RULES PRESCRIBED IN THE FREEDOM OF INFORMATION ACT. FURTHER DETAILS MAY BE RELEASED TO THE PUBLIC, THROUGH REQUESTS FOR INFORMATION.

**POVERTY EXEMPTION GUIDELINES FOR 2022
(UNDER MCL 211.7u-NEW REQUIREMENTS)
NEW POVERTY EXEMPTION REQUIREMENTS EFFECTIVE 2021**

A claimant may request a poverty exemption and appeal the property assessment to the Board of Review in the current year.

FEDERAL POVERTY INCOME STANDARDS:

The United States Office of Management and Budget has set Federal poverty standards that are adjusted annually. Lilley Township has adopted and follows these income level guidelines for the basis of granting Poverty exemptions.

PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for the use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above the amount should be considered available. In Lilley

Township minutes dated July 8, 2019 (attached) Lilley Township adopted asset level of \$15,000.00. Not to include their home.

PA135 of 2012 changes the requirements for filing documentation in support of a poverty exemption to allow an affidavit (Treasury Form 4988) to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This does include the owner of the property who is filing for the exemption.

PA253 of 2020 removes the word "Supervisor" from the statute. Only the BOR shall grant/deny poverty exemption. BOR must grant (full) 100%, or 25% for persons who meet eligibility requirements. The Township will require STC (state tax commission) approval for any other percentage reduction.

THEREFOR, LET IT BE RESOLVED that this resolution shall be effective upon its adoption by Lilley Township Board on May 13, 2024.

Motion was made by Way and supported by Hoving.

Roll Call Vote

	Yes	No	Abstained
Bob Bouwens	✓		
Kathy Way	✓		
Judy Hoving	✓		
Gerald Anderson	✓		
Fran Nelson	✓		

RESOLUTION DECLARED ADOPTED

Fran Nelson
Fran Nelson, Lilley Township Clerk

LILLEY TOWNSHIP BOARD MINUTES

July 8, 2019

UNAPPROVED

The **Regular Meeting of the Lilley Township Board** was called to order by Supervisor Bouwens at 7:30 P.M. in the Multi-Purpose Building.

The **Pledge of Allegiance** was recited – invocation by Anderson.

The **Roll was called** with Board Members present: Bouwens, Way, Hoving, Anderson, Nelson.

Motion by Anderson, seconded by Hoving to approve agenda with addition of Rob Doornbos before public comments, seconded by Hoving. All in Favor: Yes. **Motion Carried.**

Rob Doornbos, Board of Review member requested Lilley Township Board to adopt asset level test for people applying for poverty exemption. Their assets other than their home, may not exceed \$15,000.00.

Motion by Anderson to approve Board of Reviews request to adopt asset level test for people applying for poverty exemption. Their assets other than their home, may not exceed \$15,000.00, seconded by Way. **Roll Call:** Hoving, Yes; Anderson, Yes; Bouwens, Yes; Way, Yes; Nelson, Yes. **Motion Carried.**

Public Comments: Carol Doornbos reminded the board about fence repair. John Waite thanked to board for reciting the Pledge of Allegiance and saying a prayer before all of our meetings.

Motion by Anderson, seconded by Hoving to approve June 10, 2019 meeting minutes and budget hearing minutes. All in Favor: Yes. **Motion carried.**

Treasurer's Report & Items: Bank balance in the General checking account for June 30, 2019 was \$474,554.58 and reconciled by the Clerk.

Motion by Hoving to approve bills listed with addition of Baldwin Ace, BR Auto, North Country Insp, Verizon, Wroblewski, Tom Story and Wm Ransom. Seconded by Anderson. **Roll Call:** Way, Yes; Anderson, Yes; Hoving, Yes; Nelson, Yes; Bouwens, Yes. **Motion Carried.**

Clerk's Items: Apologized for meeting packets delivered late.

Trustee's Items: Anderson – None. Hoving thanked the Supervisor for picking up all the bags left on Gordon Road. Hoving also thanked Jeff Ford for all he does for the township.

Supervisor's Items: Supervisor Bouwens said the shed at Transfer Station is finished. Supervisor will check on schedule for brine on roads. Bouwens would like the board to approve road repairs. Grade & Gravel Beaver Rd. starting at Channel St. and going west for approximately 1500 ft., grade & gravel Beaver Rd. starting at Channel St. and going east for approximately 1.0 mile, grade & gravel 14 Mile Rd. starting 1500 ft. west of Bingham Ave. and continuing west for approx.. 3500 ft., grade & gravel 14 Mile Rd. starting at Bingham Ave. and going west for approx.. 1500 ft. and grade & gravel 13 Mile Rd. between Cleveland Dr. and Bingham.

Motion by Anderson to approve road repairs on Beaver Road, 14 Mile Road, and 13 Mile Road with request that the Road Commission extend payment on 14 Mile to next year, seconded by Hoving. **Roll Call:** Way, Yes; Nelson, Yes; Bouwens, Yes; Anderson, Yes; Hoving, Yes. **Motion Carried.**

Process for granting/denying property exemptions.

A taxpayer who wishes to apply for a property exemption shall do the following:

1. Complete the necessary forms for the specific exemption and attach all necessary supporting documentation.
2. Submit all forms and documentation to the Assessor (to determine if all requirements are met, as outlined in statute).
3. The Assessor may deny a new claim for exemption, an existing exemption, or based on an audit. If evidence proves that the property no longer qualifies for the exemption, the Assessor will remove the exemption, notify the taxpayer and provide them with documentation of their appeal rights.

Adopted May 13, 2025 by Lilley Township Board member Anderson

seconded by Hoving.

Yes

No

Bob Bouwens
Kathy Was
Judy Hoving
Gerald Anderson
Fran Nelson

✓
✓
✓
✓
✓

Fran Nelson
Fran Nelson
Lilley Township Clerk

POLICY FOR WHICH ASSESSOR'S OFFICE IS
ACCESSIBLE TO TAXPAYERS.

1. Taxpayer inquiries may be submitted to:

Barnett Assessing, Co.
Mark Barnett, Assessor
1857 W Fountain Rd
Scottville, MI 49454

231-233-0227
Mark_Barnett62@Hotmail.com

2. The Assessor will respond to inquiries from taxpayers, within 7 business days, when possible.
3. An in-person meeting inquiry may be made by contacting the Assessor, directly. (see above)
4. Requests for inspection or production of records can be made by contacting the Assessor, directly. If an inspection is necessary, the Assessor and the taxpayer can make arrangements for a mutually agreed upon date, time and location, for the inspection. The production of records can be mailed to the taxpayer via USPS or by electronic mail. Such requests will be handled within 7 business days, when possible.
5. Taxpayers may contact the Assessor by mail, phone or email, to informally hear/resolve disputes, is possible, prior to the Board of Review Meetings.

Adopted May 13, 2024 by Lilley Township Board member Hoving
seconded by Way.

	Yes	No
Kathy Way	✓	
Judy Hoving	✓	
Gerald Anderson	✓	
Bob Bouwens	✓	
Fran Nelson	✓	

Fran Nelson
Fran Nelson
Lilley Township Clerk